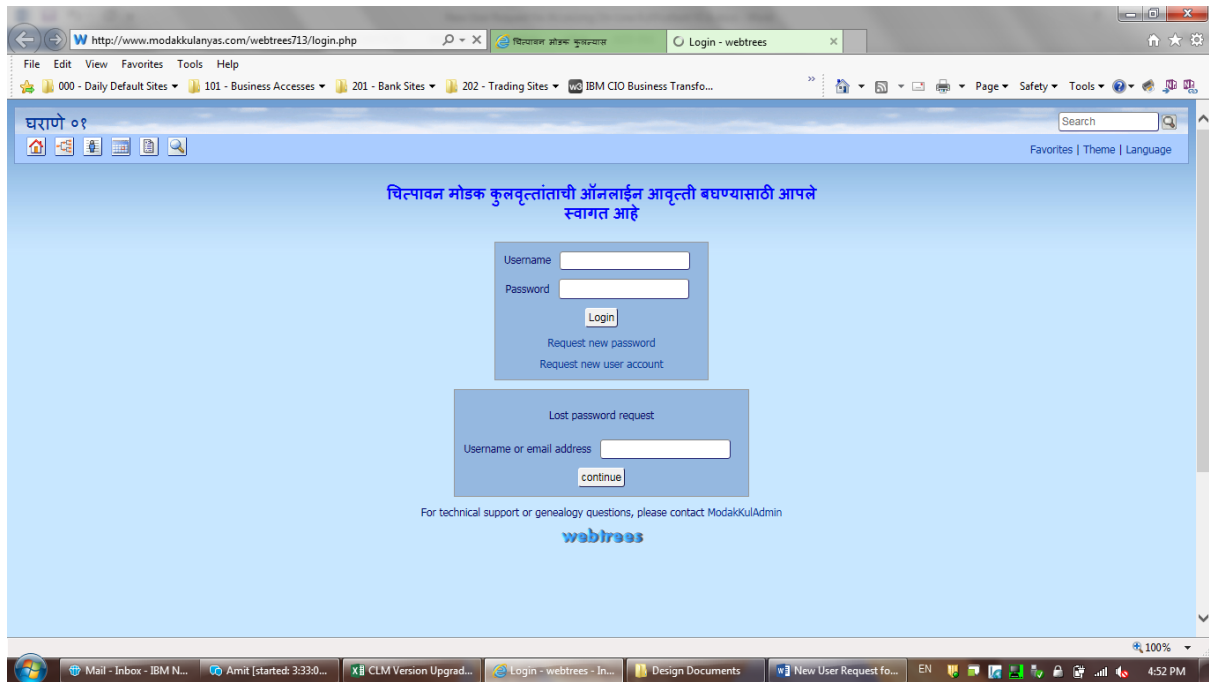
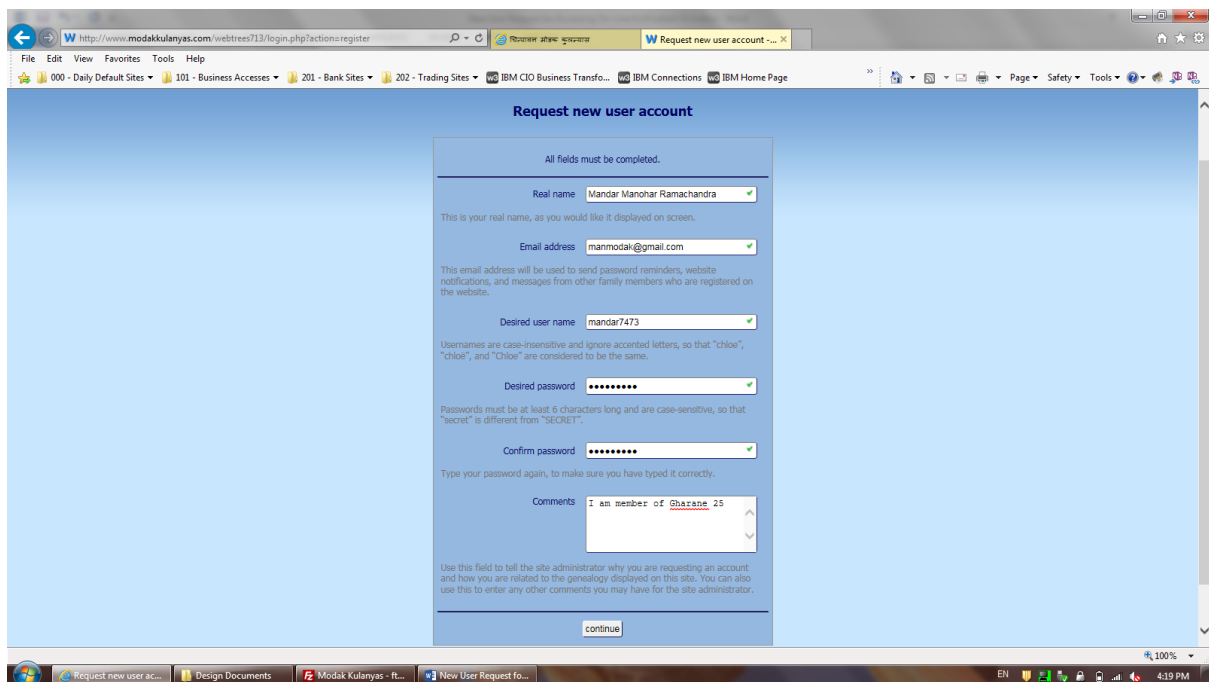


Step-By-Step Guide for requesting the New User Account for Accessing On-Line Kulvruttant

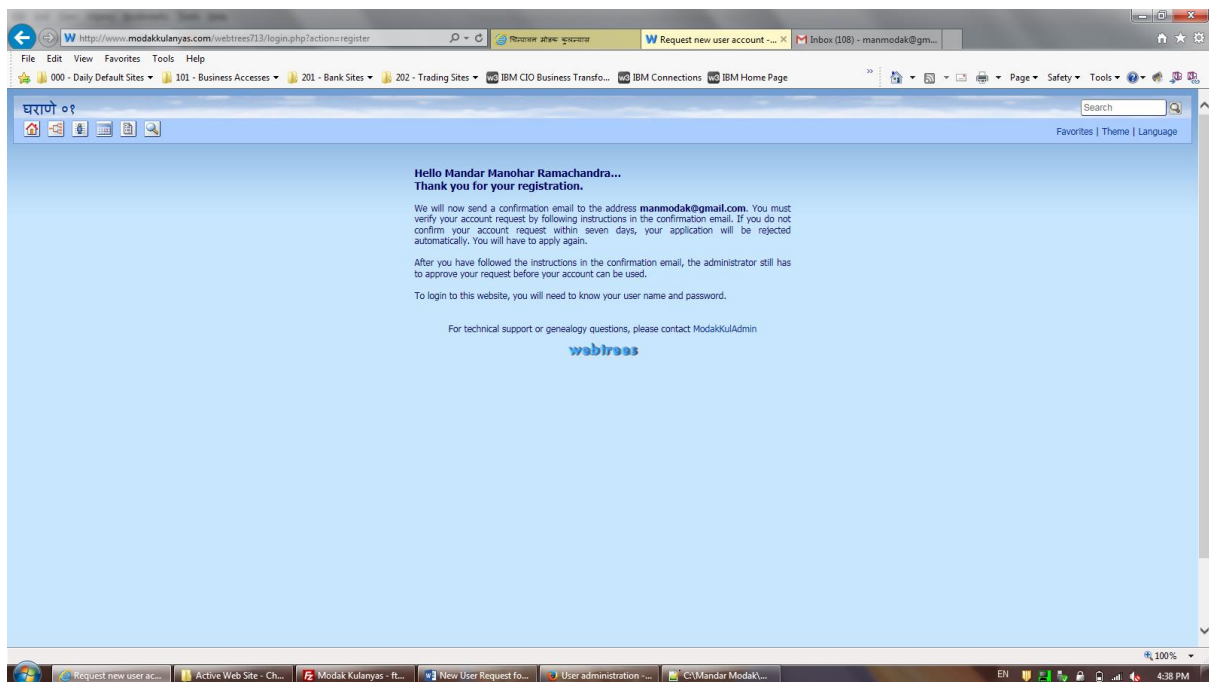
1. Open the Kulanyas Website using the link <http://www.modakulanyas.com/home.shtml>.
2. Click on the Option [कुलवृत्तांत](#) → [ऑनलाइन कुलवृत्तांत](#) & then click again on the link [ऑनलाइन कुलवृत्तांत](#). This will open the website for on-line Kulavrutnant on the new web page or a new browser tab. It will display a page like shown in below screen shot



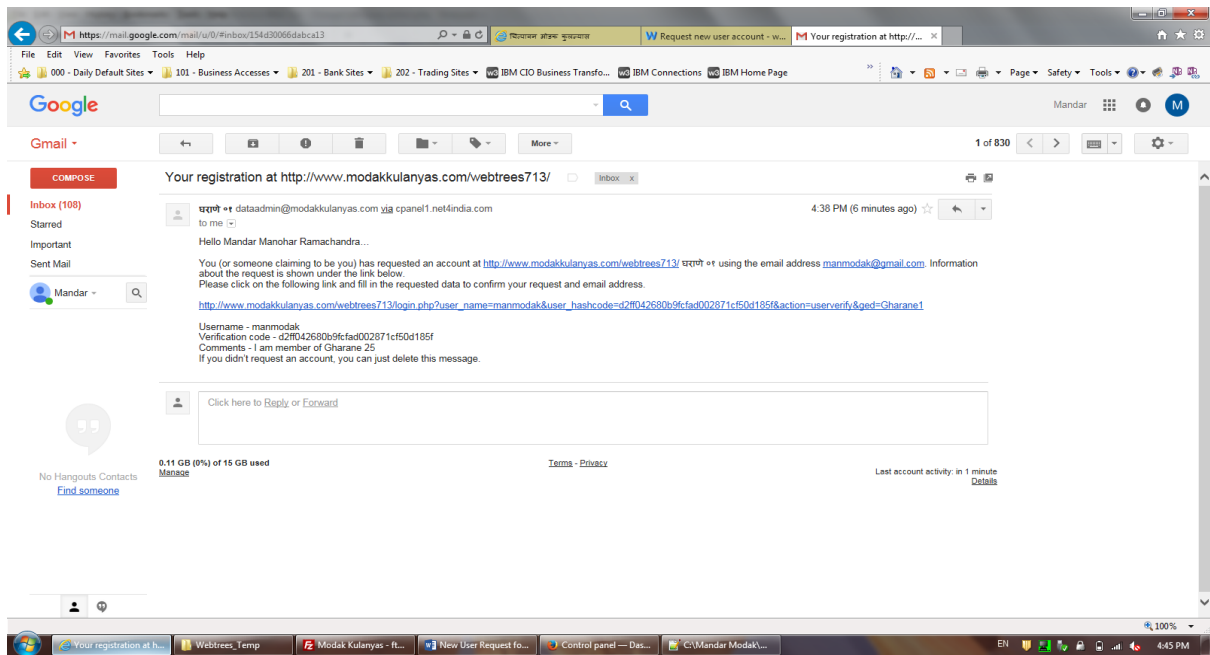
3. If you are accessing this site for first time, you will need to request a password by using the link **“Request new user account”** available on above page.



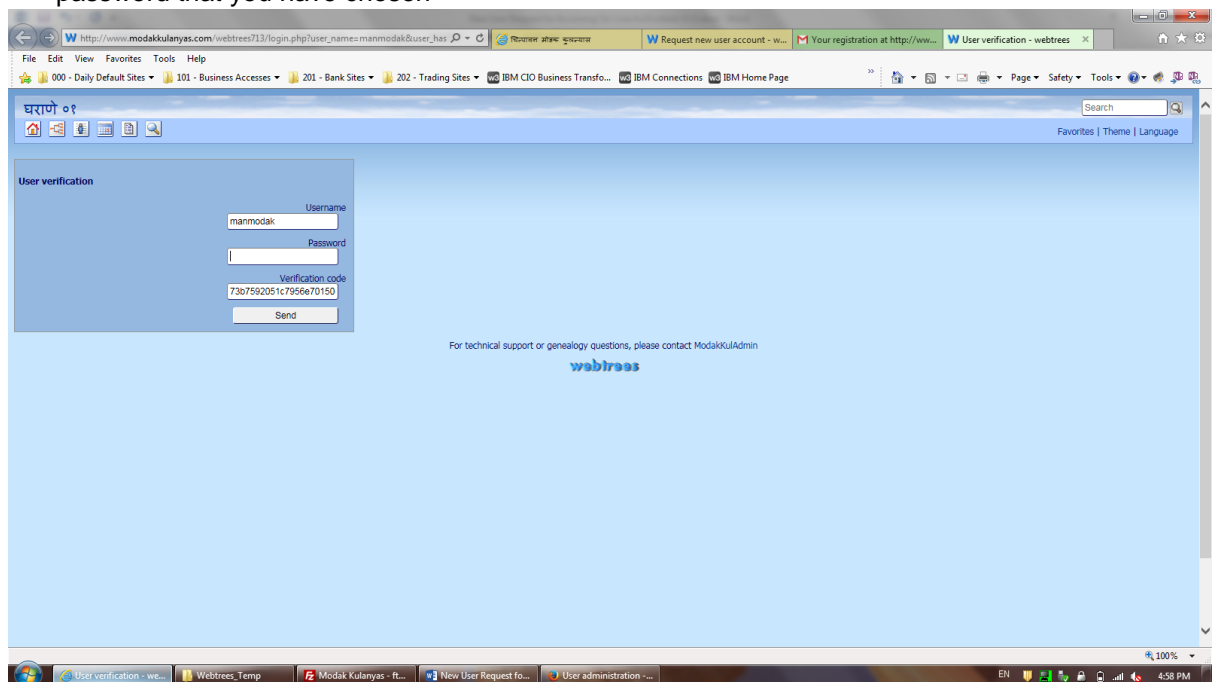
4. Complete the information in the above screen & click on **Continue** to request the user. This can take upto 3 – 5 days as this requires manual approval for enabling the user & before approval some validations are required as to ensure that valid persons are provided with the accesses. All the fields on this page are mandatory & can't be left blank.
5. While entering the information, pls ensure following points
 - a. **Real Name** → Provide your name as per record as this will be verified in the existing version of Kulavruttant before approving the same. Also provide your Father's & Grandfathers name which will make it easy to identify the person correctly.
 - b. **E-Mail Address** → Pls use the E-Mail address which is accessed by you regularly as this will be used by this web site as well as all other mailers of Kulanyas in future
6. Attaching the sample screenshot of the completed information
7. When you click the **"Continue"** button the request gets submitted & shows below screen if there is no user exists with the same name in the database as requested by you



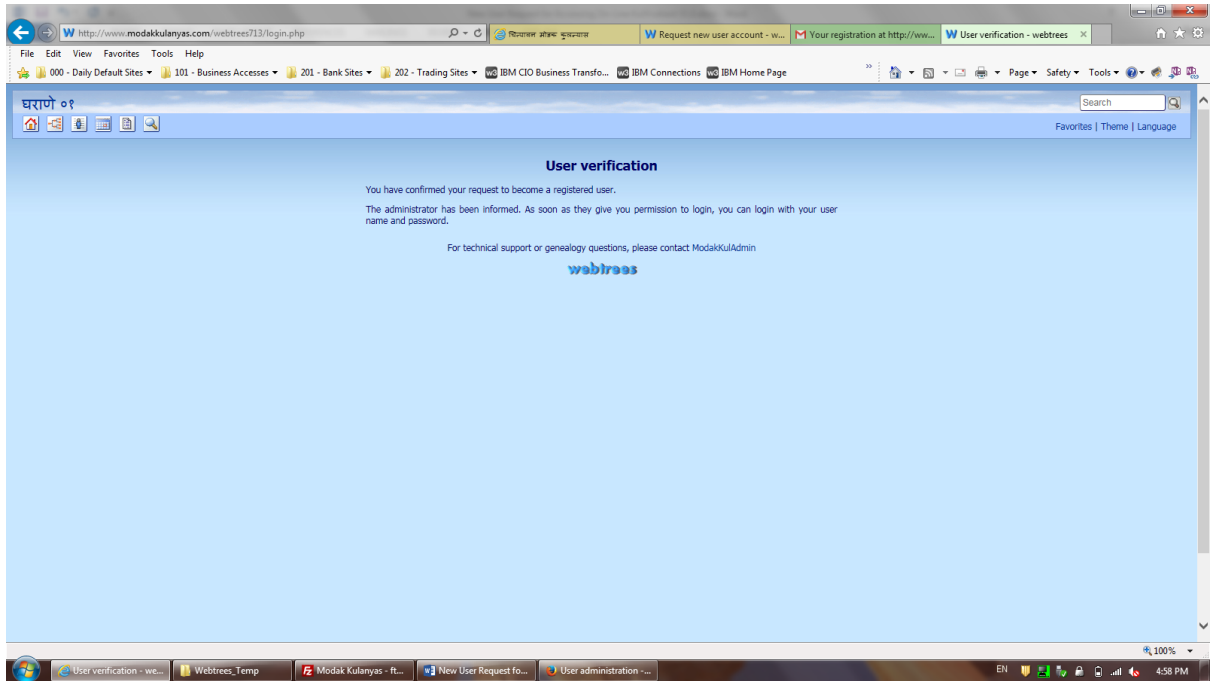
8. At this stage a request s submitted & a mailer is sent to the E-Mail Address mentioned in above **New User request** for verification as below



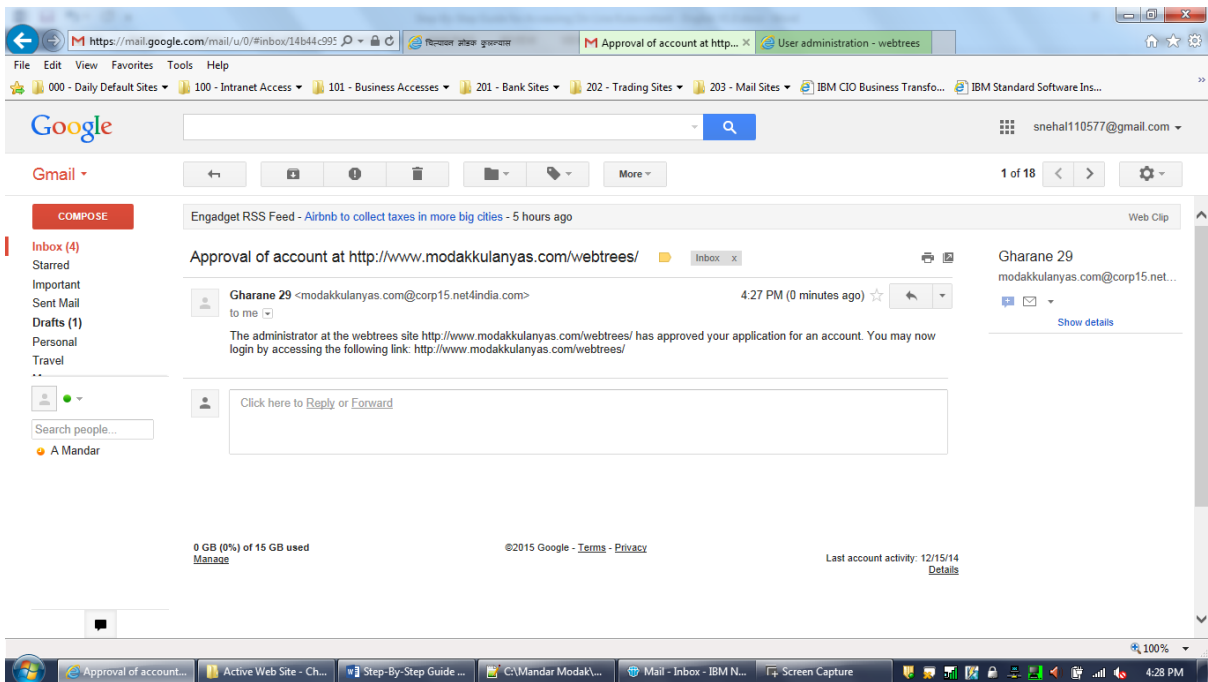
9. Click on the highlighted link in the mail that you have received from the mail ID चित्पावन मोडक कुलन्यास mail ID.
10. After you click on the above link it will open the window where it will prompt you to enter password that you have chosen



11. Enter password & then click **Send** button. It will show below screen



12. Here your user request is successfully submitted & is awaiting the administrator's approval to enable your access. Once the access is approved, you will get the mail confirming the same. See screen shot below



13. Now you are ready to access the On-Line copy of ऑनलाइन कुलवृत्तांत.